ANNEX HR-3.2

JOB VACANCY ANNOUNCEMENT FORM

Title: Nutrition Officer

Ref N: H&N\_OFFCR\_

Sector: Health and Nutrition

No. of positions: 1

Location of work: Somalia

Reports to: Health and Nutrition PM

Start of work: 15th January 2022

Duration: 1 year (renewable)

BACKGROUND INFORMATION:

CISP is an equal employment opportunity employer with its Headquarters in Rome. Currently CISP has various field offices, including a coordination office in Mogadishu. CISP Somalia carries out projects in areas of development and emergencies and CISP is always committed to provide quality, equitable, transparent and accountable services in the sectors of Education, protection (Community Care), culture, Health and Nutrition.

CISP is a lead organization that supports targeted communities in Mogadishu, Galkacyo, Hobyo, Gelinsoor, Dhusamareb, Guricel and Abudwak and local partners support for community care project across Somalia.

CISP projects are implemented by a multi-disciplinary team, including program staff and operationally supported by the administration department based in Mogadishu and the field offices in Galmudug region.

**Scope of Work**

Nutrition Officer will support implementing quality Maternal and Child Health and Nutrition (MCHN) and TSFP activities at the health facilities in targeted locations in Galmudug State of Somalia. The Nutrition Officer will work with CISP field offices and the field health team to ensure treatment and prevention of malnutrition among children from 6 to 59 months and pregnant and lactating women in respect to the donor standards and the increase of attendance for TSFP and MNCH services.

Role and Responsibilities

* Ensure that the nutrition projects are implemented according to national IMAM guidelines, and program objectives
* Prepare and manage project work plan to ensure that all activities and nutrition teams are well supported.
* Maintain adequate supply of Nutrition supplies and medicines by coordinating with WFP to ensure nutrition supplies are delivered in a timely manner and distributed through SCOPE.
* Identify staff capacity gaps and source for appropriate facilitators to train and mentors staff for performance
* Conduct regular support supervisory visits to projects to ensure quality of nutrition activities and support identification and documentation of quality success stories
* Participate in rapid assessments to provide an overview of the situation on the ground in order to estimate the immediate needs of the population within the area of operations and select the most appropriate intervention strategy
* Prepare internal and external reports within agreed deadlines using CISP and donor formats, as required; including the cluster weekly updates and monthly reports
* Maintain effective working relationships with Galmudug MoH Nutrition department, CISP Health & Nutrition team and other IPs
* Participate in Nutrition cluster meetings at state level.
* Check the coherence between the stock report and the attendance of MCHN/TSFP beneficiaries.

**Others:**

* Comply with all relevant CISP policies and procedures with respect to child safeguarding policy, health and safety, equal opportunities and other relevant policies.
* Any other reasonable duty as may be assigned that is consistent with the nature of the job and level of responsibility.

Profile Required

**Educational:**

Advanced degree in public health, nutrition, medicine, nursing, or other related field.

**Professional Requirements:**

***1. Essential***

* Advanced degree in public health, nutrition, medicine, nursing, or other related field.
* Health professional with public health, Nursing and nutrition experience background (experience in implementation of community based health care and management of acute malnutrition).
* Excellent management and professional skills.
* Ability and flexibility to understand the cultural and political environment and to work well with local representatives.
* Ability to work with a team while developing and implementing programs.
* Ability to assess evolving nutrition needs quickly and calmly while under pressure.
* Good computer skills necessary for reporting, data entry and analysis (Microsoft word, Excel, PowerPoint).
* Excellent communication skills, with good spoken and written English and Somali languages.

***2. Desirable***

* At least 5 years previous working experience with a humanitarian aid organization preferably INGO.
* Previous experience with WFP funded projects, reporting requirements and procedures preferably in Galmudug State are added advantage.

Qualified ladies are strongly encouraged to apply.

**How to apply:**

Interested and qualified persons, with the required experience are invited to submit their application to Human resource [hr.somalia@cisp-ngo.org](mailto:hr.somalia@cisp-ngo.org) and cc [adan.ali@cisp-ngo.org](mailto:adan.ali@cisp-ngo.org) by close of business on 12th January 2022

**Email subject**: “Application for the position of Nutrition Officer in Galmudug state

Application to include ALL of the following:

* CV (not exceeding 4 pages), including 3 references.
* Application form (as per annex HR – 3.3)
* Cover letter (1 page maximum)

Please note only shortlisted candidates will be contacted.

For more information about CISP, please visit [www.cisp-ngo.org](http://www.cisp-ngo.org).

*CISP is strongly committed to ending Child Abuse, all forms of Sexual Exploitation and Abuse, and to building a work environment that is safe and welcoming for all, where Sexual Harassment does not take place. The desired candidate for any position should share and support this commitment in all aspects of their personal and professional behaviour. Any history implicating that the applicant has a history of Child Abuse, Sexual Exploitation and Abuse, or Sexual Harassment, is a reason for excluding him or her from employment with CISP.*